DEBASISH ROY, B.A., DCSA

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Kolkata – 700 115, **E-mail** : debasish20072008@gmail.com

Portfolio Site : exam.studentwebdebasish.site

Cell : 9163285308, **Date of Birth** : 31.01.1973



OFFICE ADMINISTRATOR, APPLICATION SOFTWARE DEVELOPER, AUTOCAD DRAFTSMAN

Being a Software Programmer I completed DCSA (Diploma in Computer Science & Application) from Govt. Regd. Institute. I have worked on Software Developing, Auto CAD Draftsman and gathered experience on Project Handling, Worked as Office Administrator, Handling Purchase & Sales activities as a Sr. Executive with an Electrical Engineering Farm. Worked on E-Filing System like PF, ESIC, P. Tax, GST also and capable all type Official Work both Administrative and Back-Office management support.

WORKING PROFILE

- Developing Application Software like, Inventory Control, Salary Package, School Software, Engineering Software, General Purpose Application Software.
- Design & Drawing of various Electrical Panels' GA, SLD & Circuit Diagram, Sub-station etc. Using AutoCAD.
- E-filling Data : PF, ESIC, P. TAX & GST
- Handling Purchase & Sales Client thru' various correspondences as a key Role as Sr. Executive at ELDES ELECONS -- a House of reputed Electrical Engineers.

EDUCATIONAL QUALIFICATION :

- Completed Diploma in Computer Science and Application (DCSA) in 1997
- B.A. – Graduate from Calcutta University in 1995
- Completed Higher Secondary with Commerce in 1993

WORKING EXPERIENCE WITH PROJECT HANDLING Since 2000

(Total overall Experience > 20 Years)

- **SOFTWARE PROGRAMMER :**

  Getting Diploma in Computer Science & Application (DCSA) I have gathered knowledge on Web Development both designing & functioning Using Word Press and Elementor Plug-ins.

- **PROJECT HANDLING AS A SOFTWARE PROGRAMMER :-**

  Developed DBMS Application Software using VFP 9.0 like Inventory Control, Basic Accounting Package, Salary Package, Laboratory Package which is now successfully running at Bharat Sebasram Diamond Harbour, Small Accounting Software for NRS and different types of packages for Electrical Industry.

- **WORDPRESS WEB DEVELOPER :**
  Beside the Application Software Development using VFP 9.0 DBMS I have also experienced on Web Development using Word press. Having knowledge in Elementor and other plug-ins and have a sound knowledge on Woocommerce & Other portfolio Site Development.

- **PROJECT HANDLE AS A WEB DEVELOPER :**
  Works on Web Developer using Word Press like port folio, Site Development, Woo Commerce etc. Using **Word Press** and **Elementor Plug In**. Works of theme based woo commerce like **Woostify** and **Murtfury theme**.

- **AUTO CAD DRAFTSMAN :**
  As I work with an Electrical Engineering Farm since 2000 I have to work on Auto CAD Design & Drawing also, Proficiency over Auto CAD version 2004 to 2014 is an extra curriculum activities gathered.

- **ACCOUNTING :**
  As I develop Accounting Software for my present Co. I have a knowledge to handle some accounting related Jobs Like PF Return submission, ESIC with P. Tax and GST Filing (GSTR-1 & GSTR-3B) related Jobs etc.

- **WORKS AS A FoxPro Programmer WITH ACES INFOTECH PVT. LTD. :**
  I have joined with ACES InfoTech Pvt. Ltd. A Software Developing Company dealing with various Public English Medium School and here I joined as a Software Programmer and experienced to Develop Schools Software like Fees, Results using DOS-based Foxpro 2.6 Package.

APPLICATION/LANGUAGE KNOWN

Foxpro 2.6 (DOS), Visual FoxPro(VFP-9.0), Visual Basic, Adobe Premier, Adobe Photoshop, MS Office 2007 & 2010, Auto CAD 2006 to 2014, Word press with Elementor, Kritri Plug ins both on Windows 2010 & 2011 Platform.

SALARY PACKAGE

Negotiable, Presently 4.5 Lac P.A. with PF, Bonus etc.

Reference : Available on Request



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